

RECORD OF PROCEEDINGS

KREMMLING FIRE PROTECTION DISTRICT

REGULAR BOARD MEETING

Thursday, June 13, 2024

Board Members Present: Don Eggers, Sharon Cesar, Alan Hassler, Jim Carland and Jim White

Absent:

Others Present: Fire Chief Tony Tucker and Assistant Chief Brady Mathis, Admin Tawnya Bailey

The meeting was called to order at 6:01 p.m. by President Don Eggers.

APPROVAL OF MINUTES

The minutes of the May 9, 2024, Regular Board Meeting were presented.

A MOTION TO APPROVE THE MINUTES AS PRESENTED OF MAY 9, 2024, WAS MADE BY CESAR SECONDED BY HASSLER. MOTION CARRIED. CARLAND ABSTAINED.

TREASURER'S REPORT

The Treasurer's Report was presented. The monthly bills were presented.

A MOTION TO ACCEPT THE TREASURER'S REPORT DATED THURSDAY, JUNE 13, 2024, IN THE AMOUNT OF \$50,430.00 WAS MADE BY WHITE. SECONDED BY CARLAND. MOTION CARRIED.

CHIEF'S REPORT

Administration:

Runs to date: 2023: 155

2024: 57 for the year 12 for the month

- With the approved minutes we need the Board to go down to United Business Bank and sign another signature card. They will most likely require a copy of each Board Members driver's licenses. Tony will take the minutes down tomorrow so the Board can go in and sign the card anytime after that.
- Still working with the town on the proposed Sunrise Annexation. The town and Kremmling Fire Protection District seem to be on the same page.

Operations

- Have the three new BKR 9000 radios in service, need carrying cases still and Jim will help us with that.
- E-415 foam pump was replaced and working again, we were able to get it warrantied.
- We were able to exchange all the F-500 full 5 gallon foam buckets for Class A foam as it was the suspected problem with our foam equipment.
- Replaced all four batteries on E-421 today. They were 4 years and 3 months old.

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Old Business:

- We have not heard the outcome of our ISO evaluation yet.
- Windows will be here tomorrow and start installing next week. \$11,450.77
- Follow up on firefighter in Good Standing changes, the board needs to approve the desired change.
 - It was questioned if we need to discuss participation with the pension board.
 - The pension board reviews if a volunteer qualifies for retirement.
 - It will not prevent a volunteer from qualifying, but it could possibly extend the time needed to qualify.
 - The call numbers indicate that it will be approximately 2 to 3 additional calls per quarter more to qualify

New Business:

- The town manager would like to give the board an update on the town's status and projects at next month's board meeting.
 - It could be a good opportunity to ask her questions the Board might have.
 - The Board feels it would be good for the relationship and are in favor of her coming.

End of Report

FPPA AFFILIATION AGREEMENT

Will be tabled until further information can be obtained. Also we need to ask if this is a contract for the Fire District Board or a Contract for the Pension Board.

EMPLOYEE POLICIES AND PROCEDURES HANDBOOK

Board discussed firefighter in good standing policy.

A page needs to be inserted in the Policies and Procedure Handbook noting all revisions.

A MOTION FOR THE FOLLOWING CHANGES/AMENDMENTS TO THE EMPLOYEE POLICY AND PROCEDURE HANDBOOK:

SECTION 202 FIREFIGHTER IN GOOD STANDING, BULLET POINT FOUR, "REQUIRED TO RESPOND TO 15 PERCENT OF THE INCIDENTS PER QUARTER. SPECIAL CIRCUMSTANCES TO BE BROUGHT TO THE CHIEF'S ATTENTION FOR REVIEW AND CONSIDERATION" WILL BE AMENDED TO READ "REQUIRED TO RESPOND TO 25 PERCENT OF THE INCIDENTS PER QUARTER. SPECIAL CIRCUMSTANCES TO BE BROUGHT TO THE CHIEF'S ATTENTION FOR REVIEW AND CONSIDERATION"

WAS MADE BY HASSLER. SECONDED BY CESAR. MOTION CARRIED.

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DISTRICT COVERAGE

- Retention is very important.
- Cesar brought up that FaceBook could be a good option for recruitment. Carland suggested a QR code. Mathis said that a QR code was used for the last recruitment. Carland suggested that a poster go into every business with the QR code. Eggers thought an action picture of cutting the top off of a car would draw interest. Mathis stated that social media is a great target for people under 27. Larger departments are able to tell their story daily on all kinds of social media. That is a great option if you have tons of resources. Carland said that good marketing you have to put your name out there every day. Mathis said the reality of our situation is that even if we reach them, they are not willing to give up a piece of their life to volunteer here. Hassler thinks we should pursue the outreach but also look at plan B. Eggers questioned if the young people in town are even interested in a volunteer opportunity.
- White stated that we have this discussion over and over and don't seem to get anywhere. Is a feasibility study needed to determine if we need more paid staff and what would that entail? Carland said that we currently don't have the funds to support a paid crew but impact fees and sales tax could help. We might have missed a little of the funds from impact fees but it is well worth considering starting from here going forward.
- Cesar asked the question if there were paid positions available, are there people who would be interested. Hassler stated that many times our community becomes a training ground and then people move to a different position.
- The Town of Kremmling has figures of what salaries are required.

OLD BUSINESS

- No Report

NEW BUSINESS

From the workshop today.

- Do we have a bond? Yes, the Board is covered by VFIS
- Where are our bylaws and our service plan?
 - The board feels as though we do currently have a service plan.
- It was suggested that the board take home the sample SDA Board of Directors Policy Manual and update it.
- Did the district keep anything that states what the Board's term limits are.
- Are there District documents about Debrucing, Tabor?
- We need to add an agenda item for public comment right after roll call. Don will provide the verbage for that agenda item including time limits.
- Impact fees and sales tax
- Need to ask the bank if they have FPDA subject funds.
 - We have FDIC at the local bank.
- We need to amend the budget before December 31, 2024
 - Do we also need to amend the budget to appropriate funds?
 - We went over \$750,000 and need a full audit in 2025 for 2024.

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- We need to establish a workshop date and post it 24 hours prior to the meeting in order to work on some of the above mentioned projects.
- White would like to explore the District's insurance coverage on the Board Member's.

There being no further business the meeting was adjourned at 8:01 p.m.

Respectfully submitted,



Sharon K Cesar, Secretary

SKC:tmb